



Employment Application

Cherokee Metropolitan District Cherokee Ridge Golf Course

EQUAL OPPORTUNITY EMPLOYER

The Cherokee Metropolitan District and Cherokee Ridge Golf Course do not discriminate on the basis of race, religion, national origin, color, sex, age or handicap in our hiring practices. It is our intention all applicants be given equal opportunity and that selection decisions are based upon job-related factors.

INSTRUCTIONS

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Please use the back page of the application or a blank sheet of paper if you are unable to answer in the space provided. Please legibly print all answers, except for signature on the back of the application. All information provided will be held in strict confidence.

Today's Date:	Position Applying	For:		
Location: Cherok	ee Metropolitan District Ch	erokee Ridge Golf Course		
Employment Type: [Full-Time Part-Time	Temporary/Summer		
When are you available for	employment?			_
How did you hear about th	is position?			_
I applicants offered emplo uthorization to work in the	yment must provide documentation tl United States.	hat establishes their identity	and employment elig	gibility for
Do you have the legal right	to work in the United States? Yes	S No No		
Are you 18 years of age or	older? (For positions with a minimum age red	quirement) Yes 🗌 I	No 🗌	
ERSONAL INFORMATION				
PERSONAL INFORMATION				
PERSONAL INFORMATION Last Name	First Name		Middle Name	
	First Name		Middle Name	
PERSONAL INFORMATION Last Name Home Phone #	First Name Cell Phone #	E-mail Address	Middle Name	
Last Name		E-mail Address	Middle Name	
Last Name Home Phone #		E-mail Address City	Middle Name State	Zip Code
Last Name				Zip Code

GENERAL INFORMATION	
Have you ever been convicted of a crime? Yes No	
If yes, please provide details in the space provided, including: dates, charges and disposition.	
Have you missed any work in the last year? Yes No If so, how much?_	
Were you ever employed with the Cherokee Metropolitan District or Cherokee Ridge Golf Course? If yes, please list dates, location and supervisor:	Yes No No
Have you previously applied for employment here? Yes No	
Our policy does not permit relatives to be employed in a direct or indirect supervisory relationship, to enanswer the following question(s).	nsure compliance, please
Do you have any relatives who are current employees of the Cherokee Metropolitan District or Cherokee Ridge Golf Course? Yes No	
If yes, please list name, relationship to you, job title and location:	
Dan mala Liannia Ingaria.	
DRIVER'S LICENSE INFORMATION	
Number: State: Class: Ex	piration:
COMMERCIAL DRIVER'S LICENSE (If applicable)	
Number: State: Ex	piration:
Please list all accidents and traffic convictions within the last three years in the space provided:	
EDUCATION	
Did you graduate from high school or do you have a G.E.D.? Yes ☐ No ☐	
High School Name:	
High School Location:	
COLLEGE	
Name Field of Study Credit Hours	Degree/Diploma
	Yes No No
	Yes No No
	Yes No No

COMPUTED SWILLO	(D)				C : N		
COMPUTER SKILLS (Please indicate	any comput	er skills with	which you are	proficient)		
□ PC User□ Microsoft Access□ Other - please list	<u>—</u>	s oft Publisher	☐ Micros	soft Word et	☐ Micros	oft Excel	☐ Microsoft PowerPo☐ Web Page Design
Are you 10-ke	ey proficient?	☐ Yes	□No	Do you type'	? Yes	☐ No	WPM: _
SPECIAL SKILLS							
Please list any bus	iness/office equ	uipment or m	nachinery yo	u are a skilled (operator of:		
Please list any plar	nt machines or e	equipment yo	ou are a skill	ed operator of:	:		
Please list any plar	nt machines or e	equipment yo	ou are a skill	ed operator of:	:		
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MPLOYER 2: imployer:	Name of Supervisor:	Employment Dates:
прюует.	Name of Supervisor.	Employment Dates.
ddress:		From:
ity, State, Zip Code:		To:
hone Number:	Reason for Leaving:	
ob Title:		
Outies:	•	
May we contact this employer if you are	considered for the position? Yes	No 🗌
MPLOYER 3:		
imployer:	Name of Supervisor:	Employment Dates:
ddysoo		From:
ddress:		
City, State, Zip Code:		То:
Phone Number:	Reason for Leaving:	
ob Title:		
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	considered for the position? Yes	No 🗌
May we contact this employer if you are		INO I I
May we contact this employer if you are		
MPLOYER 4:	Name of Supervisor:	Employment Dates:
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May we contact this employer if you are MPLOYER 4: Imployer:	Name of Supervisor:	_
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EMPLOYER 4: Employer:	Name of Supervisor:	Employment Dates: From:
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MPLOYER 4: imployer: inddress: city, State, Zip Code: Phone Number:		Employment Dates: From:

	Active Duty Fron	m:
Branch of Service:	To:	
Service Duties:		
REFERENCES (Please provide contact	t information for three references othe	er than relatives or former employers)
Name	Phone Number	Relationship
from the Cherokee Metropolitan Dis-	trict or Cherokee Ridge Golf Course. I	binding contract nor a guarantee of future benefits understand and agree, if hired, my employment will time by either myself or the employer.
misstatements and/or falsifications	·	st of my knowledge. I understand that omissions, or employment with the Cherokee Metropolitan byed.
PRE-EMPLOYMENT SCREENING		
I understand any employment offer is work references and background che		ion of a pre-employment drug/alcohol test, review of
PRIVING RECORD		
acceptable driving record; furthermo	re, all employees performing safety-se	erokee Ridge Golf Course may require evidence of ar nsitive functions are subject to random drug and leral Motor Carrier Safety Administration (FMCSA)
MPLOYMENT ELIGIBILITY		
If employed, I agree to provide proof States.	of identity, relevant licensure or crede	ntials, and my authorization to work in the United

ob Classification/Title:		Notes:	
Date Employed:			
tarting Wage/Salary:			
Application information chec	ked by: Name:	Date: _	
DDITIONAL SPACE (For app	plicant)		

Revised: 09/25/19